

*A regular Town Board meeting was held at 7:00 p.m. on December 10, 2024
at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.*

The meeting was held in person. The Supervisor called the meeting to order at 7:00 p.m. with an attendance roll call and the Pledge of Allegiance.

PRESENT: Kyle Noonan Councilmember
Patrick Killian Councilmember
Mark Stewart Councilmember
Jesse A. Fish, Jr. Supervisor

ALSO PRESENT: Erin Trombley Town Clerk
Elizabeth Bennett Confidential Secretary
Chris Abrams Highway Superintendent
Glen Bruening Town Counsel

OTHERS PRESENT: Bruce Lant, Michelle Smith, Richie Wiltshire, Nicole Haddadnia (Schermerhorn Real Estate Holdings, Inc.), Alex Portal (Post-Star)

Supervisor Fish called the meeting to order at 7:00 pm.

FUTURE MEETINGS

Resolution 419-2024 A motion was made by Councilmember Stewart and seconded by Councilmember Killian to set the 2025 Organizational Meeting for 7:00 p.m. on January 7.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0.

PUBLIC COMMENT PERIOD

No comments made at this time.

APPROVAL OF MINUTES

Resolution 420-2024 A motion was made by Councilmember Stewart and seconded by Councilmember Donohue to accept and approve the minutes from the October 29, 2024 Town Board meeting as submitted.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Resolution 421-2024 A motion was made by Councilmember Stewart and seconded by Councilmember Donohue to accept and approve the minutes from the 2025 Budget Public Hearing, held November 4, 2024 as submitted.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0.

OLD BUSINESS

Playground Equipment

Supervisor Fish thanked the Moreau Community Center, Recreation Director, and Councilmember Stewart for moving playground equipment donated by the Moreau Community Center to the Recreation Park so children can continue to enjoy it there.

Jacobie Parkside Farms PUD

The Supervisor stated that the Jacobie Parkside Farms PUD was not on the agenda for that meeting because there were some elements that needed legal review. He said the Public Comment Period was still open and that comments could be submitted to the Town Clerk.

Electronics Recycling

Councilmember Donohue said that beginning January 2, 2025 the Town of Moreau Transfer Station will be accepting electronics for recycling at no cost through EWASTE+ out of Victor, NY. The Councilmember said they had been going through the steps to make this possible for 6-8 months, including permit approval by the NY State Department of Environmental Conservation (NYSDEC), which took quite some time. Signage will be available on the Town website and at the Transfer Station when the list of what can and cannot be accepted is available, he said. He thanked Confidential Secretary Bennett for calls and coordination that helped make this possible.

HIGHWAY DEPARTMENT

Resolution 422-2024 A motion was made by Councilmember Donohue and seconded by Councilmember Stewart to authorize the hire of Dillon Grace as a part-time Wingman at a rate of \$19.00 per hour pending successful completion of a pre-employment physical and background check.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Resolution 423-2024 A motion was made by Councilmember Stewart and seconded by Councilmember Donohue to purchase a 40' x 8'6" steel storage container from A-1 Storage and Shipping Container Sales for a cost not to exceed \$4,950.

Discussion: Supervisor Fish said the container was needed for storage of tires, barricades, etc. since some storage space would be lost with the introduction of e-waste recycling at the Transfer Station. Councilmember Killian asked if the container was steel, and Superintendent Abrams said it was, and that it had no leaks, and had locks. He said there was a large selection, and he was able to choose the one he thought was best.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Resolution 424-2024 A motion was made by Councilmember Killian and seconded by Councilmember Stewart to authorize the purchase of rock salt in the amount of \$30,000 under Saratoga County contract 23PWS-10R from account DB5142.460.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0.

BUILDING AND PLANNING DEPARTMENT

Resolution 425-2024 A motion was made by Councilmember Killian and seconded by Councilmember Donohue to appoint Maureen Jones-Jackson as an Alternate Planning Board Member for the term expiring December 31, 2028.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0.

RECREATION & MAINTENANCE DEPARTMENT

Snow Removal

Resolution 426-2024 A motion was made by Councilmember Stewart and seconded by Councilmember Donohue to authorize the Recreation Director to authorize overtime as needed for snow removal.

Discussion: Councilmember Stewart said snow removal is a necessary part of maintenance required by the Town. He asked if it would apply to hourly employees only, or also salaried employees. The Supervisor said it

would be for whatever is needed, but it had been suggested that hours be adjusted to help offset the extra hours to reduce the need for overtime. Councilmember Stewart said he supports the Recreation Director and that he would not abuse the overtime, using it only in situations where it is needed, adjusting scheduled as he does with tournaments. Councilmember Killian asked if this was removal of snow from the entire Recreation park. The Supervisor said it was for the whole park and Town Hall complex snow removal. Councilmember Stewart said Town Hall is the first priority and then the Park entrance. Superintendent Abrams said the Highway Department assists with snow at night at Town Hall as well. Councilmember Stewart clarified that the ice rink and park snow removal are completed during regular hours.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Batting Cage

Supervisor Fish stated that the snow on Thanksgiving had collapsed the batting cage area at the Recreation Park. He asked if the Board wanted to submit a claim to insurance or just clear away the debris and take care of it. Councilmember Stewart said funds had been raised and grants had been received by the youth baseball organization to replace the old batting cage, and there were plans in place to relocate the batting cage. He said the collapse may have just expedited the process, and since the Town had already made a claim on insurance for the tree falling earlier in the year, he was in favor of taking it down in-house. Councilmember Killian asked about the extent of the damage. Councilmember Stewart said it had completely collapsed in on itself under the weight of the snow. Councilmember Donohue supported taking it down in-house.

Purchasing Threshold

Supervisor Fish said the current procurement policy requires the Recreation Director to get Board approval for expenditures over \$1,000. He said the Recreation Director was looking for the threshold to be increased. Councilmember Stewart said he did not support an increase because if \$1,000 or more need to be spent, there is ample time to plan in advance. He acknowledged it could cause a delay of 2 or 3 weeks between meetings, but it allows the public to see where funds are being spent and hear any discussion about expenditures. If there was a compelling reason to increase the threshold, he said it could also be addressed in the organizational meeting, and in emergencies, the Recreation Director can go to the Supervisor, who has authority to spend up to \$2,000 in an emergency. Councilmember Killian agreed. Councilmember Stewart said they could look at whether the Supervisor's threshold should be increased for the organizational meeting. Supervisor Fish said a few years prior it had to be raised for the Water Department because parts that were needed on an emergency basis cost more than the threshold allowed the Supervisor to authorize.

Committee Update

Councilmember Stewart wanted to give an update for activity at the recreation Park. He said the batting cages had been started and backstops were placed. He said the Recreation staff had stepped up, as usual, to clear out the debris from the tree that had fallen to make it possible to move forward with improvements to the field.

WATER & SEWER DEPARTMENT

Supervisor Fish said that since some of the Town's sewer discharge is going to the County, additions to the line need to follow County regulations. He said a sewer permit application will be available after the next Town Board meeting, as with water, and that procedures were being established with the County. In the meantime, Supervisor Fish said there was a property on Fortsville Road that could not wait until the next meeting for authorization to connect. An application had already been submitted to the County, he said, who would be responsible for the inspection.

Resolution 427-2024 A motion was made by Councilmember Donohue and seconded by Councilmember Stewart to approve 393 Fortsville Road to connect to the sewer line pending a \$3,000 buy-in fee and approval by the Saratoga County sewer district.

Discussion: Councilmember Stewart asked if the property owner would be responsible for Extension 5 capital charges. Supervisor Fish said at that time there were none, that the fees had not yet been re-established following adoption of Local Law No. 1 of 2024 which rescinded Local Law No. 4 of 2023. He said the property would be in extension 5 and that 2022 rates are in effect. The \$3,000 fee is a buy-in for extension 5 and not related to debt or use, he said, which at that time were operating under 2022 rates. There was discussion about regulations requiring everyone within .5 mile to connect and that it applied to users using 1,000 gallons or more per day. Counsel said he believed the capital charges in the 2022 law were \$0.

Councilmember Stewart asked if the homeowner was buying into the district but would not incur the debt. Supervisor Fish explained that the user would be an outside user because they were not in the original plan. The user does incur the district debt, he said, until such time as a new district is formed, when the outside user would become part of the new district. Attorney Bruening said the Town has not yet determined how to charge for the debt. Supervisor Fish confirmed that was correct. Councilmember Stewart said the Town engineers were actively working on that issue at that time. Councilmember Stewart asked if the user would be responsible for capital charges. Supervisor Fish said there were none at that time but that they would be responsible for capital charges once they are established.

Councilmember Killian suggested that be added to the language for clarity. Councilmember Stewart said he wants the user to be clear that they will be responsible for future capital charges once set, in addition to the connection fee, just like the other extension 5 users. He added that they only have access to sewer only because extension 5 was added. Councilmember Donohue said these outside users are not getting a free ride because they will pay the same as other users on the line. Councilmembers Killian, Stewart, and Donohue all agreed that was fair as long as the user is aware. Supervisor Fish said it had been explained to the builder of the house at 393 Fortsville Road and the homeowner works for the builder. Attorney Bruening said that according to 115.75 of the Town Code states that outside users are not allowed and must join a district, and then they would be covered by any rates set for the district. Supervisor Fish said anyone on Bluebird Road from Gansevoort Road to Rte. 9 would be allowed to connect to sewer by paying the \$3,000 connection fee, would be an outside user, and would be attached to extension 5, incurring any fees associated with that extension.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0.

TOWN CLERK'S OFFICE

Supervisor Fish said the Town Clerk had looked into dog licensing fees and requested an increase. The proposed rates will be equal to or less than other Towns in the area, and will help cover the cost of licensing tags, mailings, flat New York State fees per dog, and administering licenses.

Resolution 428-2024 A motion was made by Councilmember Donohue and seconded by Councilmember Stewart to increase dog licensing fees in the Town of Moreau to \$10 for spayed/neutered dogs and \$15 for unaltered dogs, with a \$5 discount for senior citizen owners ages 60 or older, and to add a \$5 fee for replacement dog license tags, effective January 1, 2025.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0.

MONTHLY DEPARTMENT REPORTS

Resolution 429-2024 A motion was made by Councilmember Stewart and seconded by Councilmember Donohue to accept November monthly reports from: the Highway Department; Recreation and Facilities Department; Building, Planning and Development Department; Transfer Station; Assessor's Office; and the Dog Control Officer.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0.

INSURANCE REIMBURSEMENT

Resolution 430-2024 A motion was made by Councilmember Stewart and seconded by Councilmember Donohue to approve a premium reimbursement of \$315.34 and a copay reimbursement of \$130 for a total not to exceed \$445.34 to Chris Scarincio from account DB9060.8.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0.

BOARD OF ASSESSMENT REVIEW

Resolution 431-2024 A motion was made by Councilmember Stewart and seconded by Councilmember Donohue to re-appoint Leeann McCabe to the Board of Assessment Review for a term beginning 10/1/2024 and ending 9/30/2029.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0.

PUBLIC COMMENTS

Nicole Haddadnia representing Schermerhorn Residential Holdings said there was a permit report included in the agenda for the meeting that did not include two permits submitted by Mr. Schermerhorn that were not included in the report. She said an email from Maureen Dennis had been sent before the meeting that contained the details of the permits missing from the report that she asked be included in the record. Supervisor Fish asked if they were for the Grove, to which she said she believed they were the Grove and possibly Harrison. The Supervisor said he had spoken with Ms. Dennis in the afternoon and that he would look into the issue the next day.

COMMITTEE REPORTS

Recreation

Councilmember Donohue said some grants were being explored to make improvements at the Recreation Park. One topic of discussion is aged playground equipment, he said, adding they would discuss some of this with Assemblywoman Woerner.

Highway

Councilmember Killian said electric trucks were on hold and that they had spoken with contractors about updating the power service at the Highway Department in anticipation of needing charging stations for trucks so the Town can be prepared if or when the mandate goes into effect. He asked Superintendent Abrams how many trucks he was looking for since e-trucks are on hold. Mr. Abrams said he originally budgeted for three trucks, with one approved and discussion about the other two postponed to January 2025.

SUPERVISOR'S ITEMS

Town Logo

Resolution 432-2024 A motion was made by Councilmember Donohue and seconded by Councilmember Stewart to authorize the Supervisor to reach out to South Glens Falls High School and the public for submissions of a Town logo by March 1, 2025.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Aye

Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0.

New Year's Eve

Resolution 433-2024 A motion was made by Councilmember Donohue and seconded by Councilmember Stewart to close Town Hall at 12:00 p.m. on December 31.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Community Tree Lighting Event

Councilmember Donohue wanted to be sure everyone was aware of a first-annual community tree lighting event being held on December 13th at the gazebo on First Street beginning at 5:00 p.m. He said Bill Ramsey had come forward with the idea and worked with the South Glens Falls Chamber of Commerce, South Glens Falls Village and volunteers to put the event together, with sponsorship from Stewarts, Ace True Value Hardware. The Councilmember said Santa would be there, and vendors would sell crafts and food. He said this would be an annual event and that he hoped the Town could be more involved in it for 2025.

Holiday Lights

Supervisor Fish thanked Recreation Director Brogan for the excellent work he and his staff did in putting up holiday lights and decorations outside Town Hall. Councilmember Donohue commented on the nice holiday decorations inside Town Hall put up by staff there too.

EXECUTIVE SESSION

Resolution 434-2024 A motion was made by Councilmember Donohue and seconded by Councilmember Stewart to enter into Executive Session for the purpose of discussing contract negotiations and employment history & performance of an unnamed employee.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0. The Board entered Executive Session at 7:44 p.m.

The Executive Session concluded at 8:57 p.m. Supervisor Fish stated that no action had been taken.

ADJOURNMENT

Resolution 435-2024 A motion was made by Councilmember Donohue and seconded by Councilmember Killian to adjourn the meeting.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Absent
Councilmember Killian	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0.

The meeting was adjourned at 8:58 p.m.

Respectfully submitted,
Erin Trombley,
Erin Trombley
Town Clerk